



# Initial Application for Organic Certification

Note: To preserve the confidentiality of information provided, this document will be destroyed if our offer is refused.

If you require assistance, please contact us by email at [office.canada@ecocert.com](mailto:office.canada@ecocert.com) or call to request a telephone meeting with one of our Customer Service representatives.

## 1. General Information

### 1.1 Operator

Business Name : \_\_\_\_\_

Postal Address: \_\_\_\_\_

City : \_\_\_\_\_

Province : \_\_\_\_\_

Postal Code : \_\_\_\_\_

### 1.2 Managers

**Primary Contact Name :** \_\_\_\_\_

Email : \_\_\_\_\_

Telephone : \_\_\_\_\_

Cell : \_\_\_\_\_

Fax : \_\_\_\_\_

**Secondary Contact Name :** \_\_\_\_\_

Email : \_\_\_\_\_

Telephone : \_\_\_\_\_

Cell : \_\_\_\_\_

**\*\*Means of communication :**

To reduce paper consumption, improve the health of the planet and for the sake of efficiency, ECOCERT Canada favours sending documents by email instead of by mail. **It is therefore important to provide a valid email address if you wish to receive documents by email.**

## 2. Production Site Addresses

List the sites involved in the production of organic products to be certified.

### Site 1 :

Address : \_\_\_\_\_

City, Province : \_\_\_\_\_

Postal Code : \_\_\_\_\_

### Site 2 :

Address : \_\_\_\_\_

City, Province : \_\_\_\_\_

Postal Code : \_\_\_\_\_



### 3. Organic Agriculture Certification

To be completed by farm and maple producers.

**\*\*\*If your certification project does not include farm or maple syrup production please skip directly to Section 4.**

3.1 General Description: What are your business' activities?

*(Example: Wheat crops and flour mill, cash crops, CSA baskets, Maple syrup production, dairy production, vegetable production, etc.)*

3.2 Please list the products for which organic certification is being requested.

*(Example: corn, wheat, mixed vegetables, milk, honey, meat cuts, maple syrup, herbs, etc.)*

3.3 For the organic products to be certified, you are responsible for which activities in your operation:

- Crop production – in field
- Wild Harvest
- Sprout/Germination/Microgreen Production
- Maple Syrup Production
- On-farm Processing
- Packing / labelling of products not produced on your farm
- Bulk storage of products not produced on your farm
- Livestock Production
- Mushroom Production
- Greenhouse Production – in containers
- Greenhouse Production – in ground

3.4 Are there parcels of land you are farming that **have not** received any application of prohibited substances within the last **24 months**?

Yes

No

3.5 Please indicate the date of the last application of prohibited substances on these parcels of land.

\_\_\_\_\_



### 4. Processing/Handling/Distribution Certification

To be completed by processors, handlers, packers, labellers, exporters and/or brokers.

**\*\*\*If your certification project does not include processing, handling, distribution, labelling, exporting or brokering, please skip to Section 5.**

4.1 General description of your operation/activities:

4.2 List the products for which you are requesting organic certification:

*(Example: cookies, flour, tea, frozen vegetables, lip balm, supplements, etc.)*

4.3 Do the products you wish to have certified contain more than 70% certified organic ingredients? (excluding water and salt) Yes No

4.4 Will your products be sold as food products only? Yes No\*

\***IF not**, please indicate the intended final use of your products.

*(for example: pet food, natural health product, supplement, body care products, cosmetics, etc.) :*

4.5 Planned start date for organic activities : \_\_\_\_\_

4.6 For organic products/activities to certify, you are/will be responsible for:

- Processing/handling (including packing, labelling, and distribution of products)
- Packing and/or Labelling (including distribution of product)
- Distribution (exclusively)
- Trading/Brokering (exclusively)
- Service provider for a third party's organic product

4.7 Size of operation/organic activity

(A general idea of the number of products will help estimate the length of the inspection only. Fees are not calculated per product)

- 1 to 10 products
- 11 to 20 products
- 21 to 30 products
- 31 to 50 products
- 51 to 100 products
- > 101 products



5. Mixed Production

Are/will both organic and non-organic be handled on the same site? Yes No

6. Marketing

Where will your products be sold?

- Within my province
- In Canada
- In the United-States
- In the European Union
- Elsewhere, please specify: \_\_\_\_\_

7. Brands and Trademarks Used

Which brands will appear on the organic product labels?

Not applicable

Brands / Trademarks

Brand or Trademark Owner

|       |  |   |
|-------|--|---|
| _____ | <input type="checkbox"/> Your business | <input type="checkbox"/> Another business |
| _____ | <input type="checkbox"/> Your business | <input type="checkbox"/> Another business |
| _____ | <input type="checkbox"/> Your business | <input type="checkbox"/> Another business |

8. Certification History

8.1 Are your products/activities currently certified organic? Yes\* No

\*If **yes**, please indicate the name of your current certification body : \_\_\_\_\_

8.2 Has your business obtained organic certification for products in the past? Yes\* No

\*If **yes**, please indicate the name of the certification body: \_\_\_\_\_

8.3 Has your certification ever been refused, revoked, suspended, withdrawn or cancelled? Yes \* No

\*If **yes**, please indicate the reasons and products concerned:



9. Subcontractor/Co-packer

The use of a third party for certain handling operations or offering handling services for a third party (examples : cleaning, packing, labelling, bottling, drying, freezing, etc.)

9.1 Do you offer subcontractor services to other operators?  Yes\*  No

\*If yes, please specify the service offered: \_\_\_\_\_

9.2 Do you use the services of a subcontractor for products to be certified organic?  Yes\*  No

\*If yes, please complete the following table:

| Subcontractor/Co-packer's Name | Subcontractor's Activities | Certified Organic   |
|--------------------------------|----------------------------|---|
|                                |                            | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|                                |                            | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |
|                                |                            | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |

10. Organic Standards

10.1 Have you read and understood the relevant sections of the Canadian Organic Standards **CAN/CGSB-32.310-2015**?  Yes  No

10.2 Have you read and understood the relevant sections of the Permitted Substances List **CAN/CGSB-32-311-2015**?  Yes  No

11. Certification Documents

Do you wish to receive the following documents in paper version instead of electronically? If so, please indicate which ones:

- Certificate
- Decision Letter
- Inspection Report

12. Survey

How did you come to know about our services?

- ECOCERT Canada website
- I was referred by: \_\_\_\_\_
- Other, please specify: \_\_\_\_\_

Date : \_\_\_\_\_

Name : \_\_\_\_\_